

Appendix 1 Private Sector Housing Home Improvement Agency Service Fees 2022

What does the Home Improvement Agency Service offer?

The city council offer a Home Improvement Agency Service, where officers will help you through the whole process of building work to your home from start to finish. This includes support with making your grant (or loan) application, creating a specification for the works required, finding suitable builders to do the work, and making sure that the work carried out by the builders follow the specifications. This service comes with a cost, as detailed below, but the grant (or loan) can also cover this fee.

What are the costs of this service?

The following fees will apply to all Portsmouth residents opting to use the city council's Home Improvement Agency Service when apply for a Disabled Facilities Grant, or other discretionary assistance through the Council's Private Sector Housing Financial Assistance Policy.

A minimum fee of \pounds 350 + VAT will be applied for the Councils Home Improvement Agency Service regardless of the cost of the works.

Where the cost of the building work is up to (and including) \pounds 30,000 the fee charged for the Councils Home Improvement Agency Service will be 15% of the cost of the works + VAT.

Where the cost of the building work exceeds £30,000 the fee charged for the Councils Home Improvement Agency Service will be 12% of the cost of the works + VAT.

How can I find out more information about the service?

The officer dealing with your Grant (or Loan) application can provide you with details about the service.

Alternatively contact the city council's Private Sector Housing Team on 023 9268 8369